

Town of New Sharon

11 School Lane / P.O. Box 7 / New Sharon, ME 04955 / 207-778-4046 / www.newsharon.maine.gov

CITIZEN REQUEST FORM FOR PROPOSED AGENDA ITEM

Date Submitted: _____

Name of Person Submitting Item: _____

Contact Information:

Mailing Address _____

Phone: _____ Alternate Phone: _____

Item for consideration describe in detail. (Attach additional pages if necessary)

Signature: _____

Please note:

Items for the regular Selectmen's Meeting Agenda, including back up materials, shall be submitted no later than 4:30 p.m., the Wednesday of the week preceding the next scheduled meeting. If approved as an Agenda item, time is limited to a maximum of 10 minutes before the Board of Selectmen to ensure all Agenda items receive equal and fair attention.

STAFF USE ONLY

Date Received by Town Clerk: _____ Date reviewed by Selectmen: _____

Item sent to (circle one)

Town Clerk Tax Collector Treasurer Board of Selectmen

for: (circle one)

Research Administrative Action Follow-up

Added to Agenda for _____ Selectmen's Meeting

Comments: _____

Contact person notified of action or meeting date: _____ By: _____